

**FORM 1**

**UNIVERSITY OF ENGINEERING AND TECHNOLOGY LAHORE**  
**DEFERRAL OF STUDIES (FREEZING) FORM**  
(To be submitted to Chairman's Office)

Name of Student

Registration Number

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**Department:** \_\_\_\_\_

It is requested that I may be allowed to freeze ONE/TWO (delete one) semester(s). It is certified that I understand the University Policy in this regard.

Reason for Deferral: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SEMESTER (S)** \_\_\_\_\_ **Year** \_\_\_\_\_  
(Give Semester Name(s) like Fall and/or Spring and Year)

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Students will not write below this line

**No.** \_\_\_\_\_

Dated: \_\_\_\_\_

Recommended and forwarded to the Dean of Faculty for approval.

Dated: \_\_\_\_\_

Chairman

**No.** \_\_\_\_\_

Dated: \_\_\_\_\_

Approved and forwarded to CAC for notification.

Dated: \_\_\_\_\_

Dean of Faculty

\_\_\_\_\_  
Convener Admission's Committee

**Regulation 20.0**

**Deferment of Studies (Freezing)**

- a) Students enrolled in the first semester cannot apply for deferment.
- b) There shall be no relaxation in the maximum degree duration period for students seeking deferment.
- c) A student may defer studies for at most two consecutive regular semesters, for medical or other genuine reasons, with summer semester not being counted. In such cases, the student shall apply (Form 4) to the Chairman concerned, at least 15 days before the commencement of the semester, for approval of deferment by the concerned Dean. CAC, after approval, shall notify deferment for a specified period.

*Note: No tuition fee nor any other charges will be charged from students who have deferred their studies. However, an admission retention charge of Rs 5000/= per semester is applicable during this period. Admission retention charges is vary with sessions.*